



## Subcontractor Pre-Qualification Memo

Thank you for your interest in joining the Turner Long Construction, Inc.'s Subcontractor Master Bid List. Turner Long Construction, Inc. requests that all subcontractors first provide the following pre-qualification information prior to being placed on our bidders list:

- Company Introduction
- Contract Name and Phone Number
- Five Project References
- Completed Turner Long Construction, Inc. Pre-Qualification Questionnaire
- Proof of Insurance (see requirements and sample certificate)
- Copy of Contractors License

Our Vice President will review only completed packages. Upon acceptance, your company will be placed on Turner Long Construction Subcontractors Master Bid List and assigned a I.D. number.

(Please mail completed package to corresponding Estimating Department listed at the bottom of page or email to [estimating@turnerlongconstruction.com](mailto:estimating@turnerlongconstruction.com))

Thank you for contacting us. We look forward to working with you

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